



# CLERKS' OFFICE ALERT

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## Electronic Delivery of Working Papers Pilot Project April 2008

King County Superior Court and the Superior Court Clerk's Office have jointly developed a pilot project to test electronic delivery of working papers (also called "courtesy copies"). The pilot will encompass working papers for all types of civil and family law motions scheduled before participating pilot judges. Commissioner calendars and criminal cases are not included in the pilot at this time.

Judge Wesley Saint Clair is chair of a court committee that developed the pilot project. The committee conducted focus groups of attorneys and legal support professionals during the month of February and incorporated the groups' input. Nine judges, six in the King County Courthouse in Seattle and three in the Regional Justice Center in Kent, have volunteered to participate. Participating in Seattle are Judges Barnett, Darvas, North, Robinson, Shaffer, and Trickey. Participating at the Regional Justice Center are Judges Doerty, Middaugh, and Yu.

During the pilot period, attorneys and parties with cases assigned to the pilot judges will:

1. *E-file all case documents using the Clerk's E-filing system and the current E-filing rules.*
2. *Transmit working papers electronically to [Eworkingpapers@kingcounty.gov](mailto:Eworkingpapers@kingcounty.gov) from which the documents will be distributed by the Clerk's Office to the participating judges during the pilot.*
3. *Transmit as an attachment to the working papers e-mail, a proposed order that must be in Word format.*
4. *Parties are encouraged to opt-in to receive electronic service of e-filed documents in all cases, but particularly in cases assigned to the pilot project.*

The Clerk will publish more specific procedures on the Clerk's website, [www.kingcounty.gov/kcsc](http://www.kingcounty.gov/kcsc), with links to the participating judges' websites. Attorneys whose cases are assigned to the judges participating in the pilot are expected to participate in the pilot and should check the assigned judge's website before filing motion documents during the pilot period.

The pilot is scheduled to begin April 14, 2008, and run through at least June 2008. The Clerk and the Court greatly encourage feedback, comments, and constructive criticism from all participants during this pilot. Please direct specific questions about the pilot, to Ms. Teresa Bailey at [teresa.bailey@kingcounty.gov](mailto:teresa.bailey@kingcounty.gov).

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**FOR MORE INFORMATION ON THIS TOPIC CONTACT: [teresa.bailey@kingcounty.gov](mailto:teresa.bailey@kingcounty.gov)**

**ISSUED BY:** Barbara Miner, Director

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